DEPARTMENT OF INLAND FISHERIES & WILDLIFE
State House Station #41, Augusta, ME 04333 * Office located at 284 State Street

JOB VACANCY POSTING

GAME WARDEN PILOT
Class Code: 9520

Open: June 22, 2011 Close: July 13, 2011

PAY GRADE: 24 ($43,222.40 – $57,969.60) includes 16% Non-Standard and .85 Market Pay Adjustment

Value of State’s share of Employee's Retirement: 17.26% of pay
Value of State-paid Dental Insurance: $13.69 biweekly
Value* of State-paid Health Insurance:
   Level 1: 100% State Contribution (employee pays nothing): $363.77 biweekly
   Level 2: 95% State Contribution (employee pays 5%): $345.58 biweekly
   Level 3: 90% State Contribution (employee pays 10%): $327.39 biweekly
   Level 4: 85% State Contribution (employee pays 15%): $309.20 biweekly

*The level of the actual value of state paid Health Insurance will be based on the employee’s wage rate and status with regard to the health credit premium program as of July 1, 2011.

BRIEF JOB DESCRIPTION: This is investigative and protective services work in the enforcement of inland fisheries and wildlife conservation laws, rules, regulations, and other laws within the jurisdiction of the Maine Warden Service, by piloting fixed wing aircraft and performing routine Game Warden duties when available. Responsibilities include flying a variety of missions including reconnaissance, surveillance, search and rescue, aerial research, fish stocking, personnel transport, and assistance to other law enforcement agencies. An employee in this classification may perform routine Game Warden tasks, when available. Work is performed under limited supervision, exercising a high degree of discretion in determining the conditions under which the aircraft is operated.

MINIMUM QUALIFICATIONS: High school graduate or equivalent; twenty-one (21) years of age or older, or at least 20 years of age and have completed an Associates Degree or 60 credit hours of post-secondary education; no criminal or extensive motor vehicle record; and be willing to locate anywhere within the State of Maine –PLUS– any combination of experience in law enforcement, the military, or a natural resources related field totaling four (4) years –AND– a valid FAA Commercial Pilot’s License without restrictions.

Preference will be given to applicants who have experience operating fixed wing aircraft under “bush type” conditions including flying over wilderness and mountainous terrain under adverse weather conditions and applicants with float plane experience.

Other Qualifications Needed: This may be done before or during the interview/hiring process and MUST be completed prior to being hired.

- Successfully pass the Maine Criminal Justice Academy’s ALERT examination*
  * ALERT EXAMINATION: You must take and pass the ALERT test prior to being hired. This may be done by calling (207) 877-8000 (there is a $50.00 fee for this test). Testing is normally scheduled for the first Wednesday of every month at the Maine Criminal Justice Academy in Vassalboro, Maine, however during this process if you have not or can not complete this test prior to the closing date of this posting, the Department will schedule you to take this test during the hiring process which you must pass prior to being hired. Test questions are multiple choice and fall within the categories of Writing Skills and Reading Comprehension.

- Successfully pass the Maine Criminal Justice Academy’s Pre-Employment Physical Fitness Test* within the past year*
  * PHYSICAL FITNESS TEST: You must take and pass the Pre-Employment Physical Fitness Test within the past year prior to being hired. This may be done by calling (207) 877-8000 (there is a $35.00 fee for this test). Testing is normally scheduled for the first Wednesday of every month at the Maine Criminal Justice Academy in Vassalboro, Maine, however during this process if you have not or can not complete this test prior to the closing date of this posting, the Department will schedule you to take this test during the hiring process which you must pass prior to being hired. The Physical Fitness Test is a Pass/Fail test. It consists of three events: Timed Push-Up Test (on minute); Timed Sit-Up Test (one minute); and 1.5 Mile Run. Testing information and standards for the Physical Fitness Test are available by accessing the Maine Criminal Justice Academy’s website at www.maine.gov/dps/mcja or by calling the number listed above.
**licensing/registration/certification requirements:** (these must be met by all employees prior to attaining permanent status in this class). A valid FAA commercial pilot’s license without restrictions, a Second Class FAA medical certificate, instrument rating, a Federal Communications Commission (FCC) third class restricted radio-telephone license, and have or be able to obtain a valid State of Maine Class C Motor vehicle operator’s license. Completion of all Maine Game Warden associated requirements and training must be met before permanent status may be obtained.

**application process:** in addition to the standard State of Maine Direct Hire Application form, you **must** address each of the following Supplemental Questions in order to be scored properly (please use separate sheets of paper). All application material must be received no later than 5:00 pm on the closing date of this posting. Send Applications AND Supplemental Answers to: Thomas Cotnoir, Personnel Specialist, NRSC, 155 SHS, and Augusta, ME 04333. Direct Hire Application forms can be obtained by contacting the Natural Resources Service Center at 287-2214 or by accessing the State’s website at http://www.maine.gov/bhr/state_jobs/how_to/direct.htm

---

**You must answer the attached Supplemental Questions**

**INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED**

---

**You must answer the following Supplemental Questions**

**INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED**

**Supplemental Questions:** In addition to the standard application form, you **must** address **each** of the following items in order to be scored properly [please use separate sheets of paper].

1) For each type of aircraft you are experienced with, please indicate your hours of flight time.

<table>
<thead>
<tr>
<th>Aircraft Type</th>
<th># of Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Single Engine Land</td>
<td></td>
</tr>
<tr>
<td>Single Engine Sea</td>
<td></td>
</tr>
<tr>
<td>Multi-engine Land</td>
<td></td>
</tr>
<tr>
<td>Multi-engine Sea</td>
<td></td>
</tr>
<tr>
<td>Conventional Gear</td>
<td></td>
</tr>
<tr>
<td>Ski Plane</td>
<td></td>
</tr>
<tr>
<td>Night</td>
<td></td>
</tr>
<tr>
<td>Other (please list)</td>
<td></td>
</tr>
<tr>
<td><strong>Total Time all A/C</strong></td>
<td></td>
</tr>
</tbody>
</table>

2) Please indicate which of the following licenses/certifications that you currently posses and attach a copy of each to this form.

**licenses and certifications**

- Commercial SEL
- Commercial SES
- Instrument Airplane
- First or Second Class FAA Medical Certificate
- FCC Restricted Radiotelephone Operators Certificate
- Other (please list)

3) a) This position requires a solid background in operating an aircraft in “bush type” conditions. Please describe in detail your experience as a “bush” pilot. *(use separate sheets if necessary)*

   b) This position requires an employee to perform his/her duties under limited supervision. Please describe, in detail, your ability to carry out direction and what steps you would take when the assigned task/s could not be complete *(e.g. you are the only pilot, out of a staff of three pilots, that is working and on the evening before an important flight you discover a mechanical defect with your assigned aircraft)*

   c) This position requires a strong understanding of fish and wildlife activities, as well as boating and other outdoor recreation. Please describe in detail your experience with these activities.

4) Additional comments/experience

*The Department of Inland Fisheries and Wildlife reserves the right to use any other selection devices necessary in order to identify those candidates who are most qualified.*